

**Minutes**  
**CHINO BASIN WATERMASTER**  
**ANNUAL NON-AGRICULTURAL POOL MEETING**  
January 13, 2005

The Annual Non-Agricultural Pool Meeting was held at the offices of Chino Basin Watermaster, 9641 San Bernardino Road, Rancho Cucamonga, CA, on January 13, 2005 at 11:00 a.m.

**NON-AGRICULTURAL POOL MEMBERS PRESENT**

Bob Bowcock, Chair	Vulcan Materials Company (Calmat Division)
Mike Thies, Vice-Chair	Space Center Mira Loma

**Watermaster Staff Present**

Kenneth R. Manning	Chief Executive Officer
Sheri Rojo	Finance Manager
Danielle Maurizio	Senior Engineer
Sherri Lynne Molino	Recording Secretary

**Watermaster Consultants Present**

Michael Fife	Hatch & Parent
Mark Wildermuth	Wildermuth Environmental Inc.

**Others Present**

Justin Scott-Coe	Vulcan Materials Company (Calmat Division)
Josephine Johnson	Monte Vista Water District

Chair Bowcock called the meeting to order at 11:15 a.m.

**AGENDA - ADDITIONS/REORDER**

There were no additions or reorders made to the agenda.

**I. ANNUAL ELECTIONS – Action**

**A. Calendar-Year 2005 Non-Agricultural Pool Officers**

Nominations will be heard for Pool Chair, followed by nominations for Pool Vice-Chair, to serve during Calendar-Year 2005.

*First by Thies, second by Bowcock, and by unanimous vote*

Chair	<u>Bob Bowcock, Vulcan Materials Company</u>
Vice-Chair	<u>Mike Thies, Space Center Mira Loma</u>
Secretary /Treasurer	<u>Watermaster Chief Executive Officer</u>

**B. Calendar-Year 2005 Advisory Committee Members**

Pool member(s) will be asked to elect representatives and alternates to serve on the Advisory Committee during Calendar-Year 2005.

Member: <u>Bob Bowcock</u>	Alternate: <u>Justin Scott-Coe</u>
Member: <u>Mike Thies</u>	Alternate: <u>Tom Cruikshank</u>
Member: <u>Eric Wang</u>	Alternate: <u>To be announced</u>

**C. Calendar-Year 2005 Advisory Committee Officers**

Based on the rotation sequence established among the pools, the members of the Non-Agricultural Pool will be asked to appoint a designated representative, Vice-Chair of the Advisory Committee during Calendar-Year 2005. If the appointed representative is unable to attend an Advisory Committee meeting, a remaining pool officer may serve as his/her alternate.

<b>Non-Agricultural Pool</b>	<b>Chair</b>	<b><u>Bob Bowcock – withdrawn and passed to the</u></b>
		<b><u>Appropriative Pool</u></b>
Appropriative Pool	Vice-Chair	_____
Agricultural Pool	2 <sup>nd</sup> Vice-Chair	_____

*Motion by Bowcock, second by Thies, and by unanimous vote*

***Moved to approve the deferring of the Chair position to the Appropriative Pool nominee***

**D. Calendar-Year 2005 Pool Representation on Watermaster Board**

The Pool members will be asked to select one representative to serve on the Watermaster Board during Calendar-Year 2005 and one alternate representative.

*First by Bowcock, second by Thies, and by unanimous vote*

Member: Bob Bowcock Alternate: Justin Scott-Coe

**II. CONSENT CALENDAR**

**A. MINUTES**

- 1. Minutes of the of the Non-Agricultural held November 18, 2004

**B. FINANCIAL REPORTS**

- 1. Cash Disbursements for the month of November 2004
- 2. Combining Schedule of Revenue, Expenses and Changes in Working Capital for the Period July 1, 2004 through October 31, 2004
- 3. Treasurer’s Report of Financial Affairs for the Period October 1, 2004 through October 31, 2004
- 4. Profit & Loss Budget vs. Actual July 2004 through October 2004
- 5. Cash Disbursements for the month of December 2004
- 6. Combining Schedule of Revenue, Expenses and Changes in Working Capital for the Period July 1, 2004 through November 30, 2004
- 7. Treasurer’s Report of Financial Affairs for the Period November 1, 2004 through November 30, 2004
- 8. Profit & Loss Budget vs. Actual July 2004 through November 2004

**C. INDEPENDENT AUDITOR’S REPORT ON FINANCIAL STATEMENTS FOR YEAR ENDED**

Consider Receiving and Filing the Annual Audited Financial Statements for Year Ended June 30, 2004

**D. CHINO BASIN WATERMASTER INVESTMENT POLICY**

Resolution 05-01 - Resolution of the Chino Basin Watermaster, San Bernardino County, California, re-authorizing the Watermaster’s Investment Policy

**E. LOCAL AGENCY INVESTMENT FUND**

Resolution 05-02 – Resolution Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF)

**F. ASSESSMENTS**

Resolution 05-03 – Resolution of the Chino Basin Watermaster Levying Replenishment and Administrative Assessments for Fiscal Year 2004-2005

**G. NOTICE OF INTENT**

Annual Filing of Notice of Intent Regarding the Determination of Operating Safe Yield

*Motion by Bowcock, second by Thies, and by unanimous vote*

***Moved to approve Consent Calendar Items A through G, as presented***

**III. BUSINESS ITEMS**

**A. ESTABLISH TWO NEW POSITIONS**

Mr. Manning stated a portion of Wildermuth’s field staff is working in-house at Watermaster. Watermaster staff is trying to come up an arrangement with Wildermuth Environmental to move those field staff employees under his direction. The situation with moving all of the field staff out of this office is that it would leave Watermaster understaffed in the areas of GIS and a respond person to general engineering functions. Watermaster has two of those staff personnel that we would like to retain and bring onto the Chino Basin Watermaster’s staff. Staff reviewed Ontario’s salary schedule as it tended to be in the low-medium pay scale. Staff is suggesting using that pay scale for those two positions.

*Motion by Bowcock, second by Thies, and by unanimous vote*

***Moved to approve establishing a GIS Specialist and Environmental Specialist position for Chino Basin Watermaster with an increase in budget to accommodate the two new positions, as presented***

**B. SALE OF WATERMASTER TRUCKS TO WILDERMUTH ENVIRONMENTAL, INC.**

Watermaster currently has five work trucks which are being used by Wildermuth’s field staff. With the release of the field staff, Wildermuth would need three of the five vehicles to perform their duties and staff would retain two of the vehicles to have on hand for various field and staff needs. Staff is recommending selling the three vehicles to Wildermuth Environmental at Kelly Blue Book numbers as the basis of the sale.

*Motion by Bowcock, second by Thies, and by unanimous vote*

***Moved to approve the sale of three Watermaster trucks to Wildermuth Environmental, Inc., as presented***

**IV. REPORTS/UPDATES**

**A. WATERMASTER GENERAL LEGAL COUNSEL REPORT**

**1. Attorney-Manager Meetings**

Counsel Fife stated that the Attorney-Manager meetings will be resuming shortly; the meetings will begin with a technical manager meeting to review the work that Wildermuth has been working on and completed.

The Monte Vista salt credit motion has been resolved. There was a hearing on December 2, 2004 and the first Amendment to the Peace Agreement was approved and at that hearing Monte vista withdrew their salt credits motion.

**2. Comments to Western/Muni EIR**

Counsel Fife noted that during the month of December when there were no scheduled meetings, Watermaster’s counsel commented on Westerns the recently released EIR regarding the Santa Ana River. There were no real opposing issues in the comments. There is a meeting scheduled for January 18, 2005 with Virginia Grebbien, Rich Atwater, John Rossi, and Scott Slater and at that meeting we will start on the process of solving the Santa Ana River issues amongst ourselves rather than leaving it to the State Board.

3. Santa Ana Water Rights Application

Counsel Fife commented there are a several number of protests to Watermaster's application as a result staff is moving forward to resolve those. There is a draft stipulation starting on page 93 of the packet from Steve Kennedy with East Valley Water District who has protested our application. This was included to show the committee members the substance of what we most likely will be asked to agree to from all of the people who have protested our application. Watermaster must certify that we do not actually withdraw any water Santa Ana River or at least our application does not cover any activities to directly withdraw water from the Santa Ana River.

4. North Gualala Decision

Counsel Fife stated this is a lower court decision case which recently came out. The whole case was included in the package since this is something that Chino Basin needs to watch very closely. This is a lower court decision that is finding groundwater pumping subject to State Water Resources Control Board jurisdiction based on a slight impact to a surface water body. The court stated that any impact to a surface water body, "however slight", justifies State Board jurisdiction. In this particular case the wells really had no discernable impact but the court said in a decade there might be a lot more wells and that will have a large impact. This could be an enormous situation and if there is an appeal Watermaster most likely will participate in at some level.

5. Santa Ana Sucker Critical Habitat Decision

Counsel Fife noted that the Fish and Wildlife Service decided not to designate units 1A and unites 1B (which is the Santa Ana River) as critical habitat.

**B. CEO/STAFF REPORT**

Added Comment:

Mr. Manning added comment regarding the added handout pertaining to the storm reports. As a reminder Mr. Manning noted it was mentioned at the meetings that as we go into the storm season Watermaster would be providing updates on the storm events. This handout represents storms 1 through 5; the most recent storm was not included in this handout because all the data from that storm has not been analyzed. The SCADA system is just starting to come up with data so the last December storm listed was calculated without the assistance of the SCADA system.

1. Information Regarding AB2733 Retro Act

Mr. Manning stated the AB2733 is a piece of legislation which went through State Legislature last year. Currently pumpers are required, if you are pumping more than 25 acre feet a year, to file a State Water Resources Control Board Annual Notice of Extraction with the State Water Resources Control Board. AB2733 essentially moves that authorization down to the local level giving Watermaster the authority to be able to capture and house that data. Staff is working with SAWPA and other agencies locally in determining a general sphere of influence for the capturing of that data because there is overlap with San Bernardino Municipal Water District and with Western Municipal Water District. Mr. Manning stated eventually what will take place is a report will be submitted to the State Water Resources Board and all of the pumpers within our area will be notified to now send that information to Watermaster instead of sending it to the State.

2. Chief Executive Officer Goals and Objectives Report

Mr. Manning noted while going through the process of refining his goals and objectives in working with the Personnel Committee and the Board, the Board requested at the pool meetings an overview be given on those goals and objectives which were set up for the

year. The goals were set up in four separate areas, 1) OBMP, 2) Personnel, 3) Budget and Assessment Process, and 4) Community Relations. Each one of those areas has sub-goals within themselves. In OBMP the first area is recharge, maximizing recharge, and working on building relationships with Flood Control. The second area of the OBMP is water quality planning, funding, and looking at opening up the water quality process. In the area of personnel, the position in dealing with the IRS conflicts and contract employees. In the area of the budget and assessment; at the assessment workshop some of the changes that would take place for the assessment package were introduced and the decision to split the water activity reporting. Assessment and budget workshops will continue to be held at Watermaster. In the area of community relations staff is discussing on building relationships with local government, our community, and state and federal agencies. These goals are written out in more detail and can be made available to those who wish to have them in writing.

3. Redesign of Chino Basin Watermaster Logo

Mr. Manning stated the redesign of the Watermaster logo came about during the work being done for the public information campaign that we are presently working on with Inland Empire Utilities Agency (IEUA). In the ad that will be coming out for the public information campaign, all logos from participating organizations that funded the project will be placed at the bottom of the ad and if we are going to start to have our logo branded we want to have a distinguishable and also reproducible logo. Our current Watermaster logo is almost impossible to reproduce because the center pictures run together and are not distinguishable as to what they are. Cerrell and Associates have come up with a few new possible logo ideas which are on the back table as a handout; the one presented was the best out of the many possible choices. The comment was made that this new logo looked too similar to another water districts logo. The comment that was made at the Appropriative pool was that staff should look at having a unique logo that might also portray a partnership with other water agencies. A comment was made regarding our current logo and if we were planning on making it our seal and incorporating the new logo over time. Mr. Manning stated that was correct that staff would continue to use items with the old logo on it as to not cause a budgetary crunch for items with the new logo right away.

4. Public Information Campaign Update

Mr. Manning stated the Water Conservation Department, Western Municipal Water District, Three Valleys Municipal Water District, and Chino Basin Watermaster along with working with IEUA on the development of this one year program to inform the public on what is happening regarding water issues. The program is designed to instill confidence in the constitutions and in the law makers within our area that we in fact are taking care of the water issues and staff feels the message is going to be a first-rate and constant over a year's time frame. Mr. Manning noted the message will focus in on a number of projects including the spreading basins and what Flood Control is doing and what your districts are doing in your areas.

5. Revised Water Supply Plans for the OBMP

Mr. Wildermuth noted that last summer Wildermuth Environmental was tasked to re-evaluate Hydraulic Control. Wildermuth had Black & Veatch, who was performing similar work for Inland Empire Utilities Agency at the time, go out and get from each agency their updated water supply plans for the next twenty to thirty years. This information was compiled and brought back to Wildermuth; at that time Black & Veatch was told more information was needed. Black & Veatch went back and got well capacities and if the wells were usable; it was critiqued a second time and sent back again to Black & Veatch for information. Mr. Wildermuth referred to the slide presentation "Comparison of Chino Basin Groundwater Production from the Peace Agreement, Dry-Year Yield Planning and Peace II Process". Mr. Wildermuth reviewed the sum of OBMP Desalter I and II raw

water supply, including nonpotable water production, production for ion-exchange, and WECWC production in the Chino Basin for Upland. The total production for Appropriators was reviewed in detail noting a very large increase which will leave replenishment obligations too difficult to meet. In reviewing the submitted numbers Wildermuth went back to the three agencies which had the highest increase and asked them to verify the plans. At the Appropriative Pool meeting it was decided a technical manager meeting would need to take place for review and discussion of the plans. Mr. Manning stated that the goal of this meeting would be that once we got all the parties together we can take a look at the numbers and come up with a plan that makes more sense. We do not want to delay the Attorney Manager process so this meeting will be scheduled by the end of January or the beginning of February.

6. Status of the State of the Basin

Mr. Manning stated Mr. Wildermuth has been working diligently on this report and noted this report will be complete next week and will be up on the Watermaster web site as soon as possible for review and/or download. Once you have had a chance to review the document please give staff a call if you have any questions.

Mr. Wildermuth added that this report will be put out as an "Administrative Draft" because there might be some things that people would like to see in it that are not in it or taken out. There is no legal requirement to have certain things in this report; maximum benefit and recharge have been added this year.

V. INFORMATION

- 1. Newspaper Articles  
No comment was made regarding this item.
- 2. Mapping the System – GIS Conversion Keeps Data Current  
No comment was made regarding this item.
- 3. Replenishment Service Availability Update for Calendar Year 2005  
No comment was made regarding this item.

VI. POOL MEMBER COMMENTS

Mr. Thies stated that his company owns a couple buildings in Fontana and inquired as to what is going on in the basin around the Mulberry and Jurupa intersections. Mr. Wildermuth commented that basin was made to primarily function as an overflow from San Sevaine and those connections have not yet been put in. A brief discussion ensued regarding recharge and pump stations.

VII. OTHER BUSINESS

No comment was made regarding this item.

VIII. FUTURE MEETINGS

January 13, 2005	9:00 a.m.	Appropriative Pool Annual Meeting
January 13, 2005	11:00 a.m.	Non-Agricultural Pool Annual Meeting
January 18, 2005	9:00 a.m.	Agricultural Pool Annual Meeting
January 27, 2005	9:00 a.m.	Advisory Committee Annual Meeting
January 27, 2005	11:00 a.m.	Watermaster Board Annual Meeting
February 10, 2005	9:00 a.m.	Appropriative & Non-Agricultural Pool Meeting
February 15, 2005	9:00 a.m.	Agricultural Pool Meeting @ IEUA
February 24, 2005	9:00 a.m.	Advisory Committee Meeting
February 24, 2005	11:00 a.m.	Watermaster Board Meeting

The Annual Non-Agricultural Pool Meeting Adjourned at 11:45 a.m.

Secretary: \_\_\_\_\_

Minutes Approved: \_\_\_\_\_

